

## Nature Stewards Volunteer Region Mentor

Position Title:	Nature Stewards Volunteer Region Mentor [ <i>Eastern metro and Eastern VIC, Inner Melbourne, and Western metro and western Vic</i> ]
Reports to:	Nature Stewards Volunteer alumni coordinator
Personnel leader:	Nature Stewards Manager
Usual hours:	Negotiable hours and location
Commences:	late August 2020, 12-month role
Remuneration:	N/A - Volunteer role. Phone calls, branded shirt, pre-approved travel expenses covered. Registration paid for the annual OV two-day conference included.
Summary:	Support the Nature Stewards Alumni cohort in Victoria

### About Outdoors Victoria

Outdoors Victoria (OV) is Victoria's Peak body for the outdoors sector, including outdoor learning and education, recreation, nature-based tourism and bush adventure therapy. We help foster a thriving outdoors community through a range of policy and practical initiatives, including hosting the Nature Stewards program.

Supported by an experienced, skills-based Board, specialist advisory committees, and a growing representative membership, we focus on the following activities:

- ✓ **Community:** convening events that allow outdoor professionals and participants to come together, and supporting our community through professional development and other programs;
- ✓ **Advocacy:** contributing to government policy processes; encouraging collaboration within the sector; and maintaining effective strategic relationships and alliances with relevant organisations;
- ✓ **Communication:** promoting and publicising the benefits of outdoor activities, and ensuring members and subscribers are well-informed about sector issues and initiatives;
- ✓ **Resources:** identifying and developing research projects, tools and standards that benefit the outdoor community, such as OYPRA and acting as the Secretariat for the Australian Adventure Activity Standards.

We receive significant funding from Victorian government agencies, as well as our own members and through specific events. Our office is next to the Yarra, in the Outdoor Activity Hub in Westerfolds Park, Templestowe.

### Position Scope

The Volunteer Region mentor [East, Inner Melbourne, West], will assist the Volunteer alumni coordinator in supporting the alumni network in their region. These roles are a key part of ensuring a strong alumni network, ongoing community connections, and promotion of lifelong nature stewardship behaviours. Through this role the mentors will build skills across communication, people management, and be part of an exceptional grassroots program supporting nature and the community.

Nature Stewards aims to build environmental literacy, nature connection, and confidence and capacity to get out in nature and volunteer locally. Support of the alumni is a vital role to help them transition into local environmental volunteering and citizen science, either event based, or in an on-going capacity.

**Mission:** The Victorian Nature Stewards program promotes environmental literacy, participation and stewardship through discovery and action.

**Goal:** Build community knowledge, connection, stewardship and action for nature in Victoria.

## Primary Responsibilities

Specifically, the position is required to:

- Develop rapport with alumni in the region, supporting them to continue to grow in confidence and capacity to participate in environmental volunteering opportunities and further training and learning, if desired
- Assist in keeping region alumni up to date with local happenings via email, newsletter, or other communications as necessary
- Assist the volunteer alumni coordinator in running region-based alumni events
- Assist the volunteer alumni coordinator with region-based monitoring and evaluation of the alumni to track outcomes.

An agreement will be presented to the successful candidates to outline in more detail the role and responsibilities as well as the support and processes from Outdoors Victoria. This agreement will be signed by both the CEO of Outdoors Victoria and the Volunteer regional mentor.

## Key Skills and Attributes

- ✓ A **friendly** and approachable demeanour
- ✓ Skilled in **communication**
- ✓ Ability to operate with some autonomy **independently**, with a proactive approach to solving issues and identifying opportunities as they arise
- ✓ Comfortable using online communication methods, such as email, being part of Zoom meetings etc.
- ✓ Previous experience supporting adults in the education, community, or other sector organisations is desirable
- ✓ A **positive and enthusiastic** approach to Outdoor Victoria's mission for the Nature Stewards program, ensuring a strong and vibrant Nature Stewards alumni network in Victoria.

## OV Structure

